

# **T.S.R.T.C STAFF RETIREMENT BENEFIT SCHEME, HYDERABAD**

## **LIFE CERTIFICATE**

STAFF NO

MEMBERSHIP NO:

MEMBER MOBILE NO:

1. I,..... E. .... member of APSRTC Staff Retirement Benefit Scheme,  
Am still living and receiving the benefits of the Scheme. Kindly continue the same.

Place:

Date:

Signature of the Member

S/o, W/o

Staff No..... Design.....

Retired

1. Certified that the member stated above appeared before me on this .....day of .....20.... .Hence he/she is still alive as on this day.

Place:

Date:

SIGNATURE OF THE MANAGER

WITH OFFICE SEAL AND DATE

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### **IMPORTANT NOTE**

1. The Life Certificate to be submitted by the member once in a year in the first week of the following month of retirement of the member(for ex. If a member retired in January, the member will submit the life certificate in the first week of February every year)
2. (a) Unit officer should obtain and attest the signature of member on ID card before signing the life certificate please.  
(b) If the Unit Officer signs his/her stamp should be affixed OR if the personnel department supervisor signs he/she should write his/her full name in Capitals, Staff No & Designation, otherwise the LC will be rejected.  
(c) Before signing life certificate the Unit Officer /Personnel Dept. Supervisor should verify the signature of the member, Staff No. and ID card issued by SRBS.